

# Norwalk Cove Marina, Inc.

48 Calf Pasture Beach Road – East Norwalk, CT 06855

Service Phone: 203.838.3681 – Email: [service@norwalkcove.com](mailto:service@norwalkcove.com)

January 20, 2017

Dear Valued Customer,

Spring is right around the corner and Norwalk Cove Marina is preparing for an exciting and efficient spring launch season!

As we all prepare for a successful launch season please take note of a few items;

- 1) Please be sure to fill out the enclosed Launch Form and Credit Card Form and return at your earliest convenience – Launch Forms must be turned into the Service Office at **least 3 weeks** prior to your requested launch week otherwise we cannot guarantee the request.
- 2) Make sure lines, fenders and power cords are easily accessible for the Norwalk Cove Crew to successfully launch your boat (If NCM has to take time to search for fenders/lines a fee may be applied to the order)
- 3) If you have a ladder under your boat please be sure to leave the combination/key with the office – if we do not have the combo there is a chance your chain/cord will be cut and the ladder will be moved inside.
- 4) Update key locations and combos for your boat – Norwalk Cove checks **EVERY** boat when launched to make sure no water is leaking into the boat (If we do not have access to the inside of the boat we cannot check down below).
- 5) Be mindful of where you park your car – Monday-Saturday morning Norwalk Cove is moving boats all day to accommodate the requested launches of our customers – if boats are blocked by cars it slows down the launching schedule.
- 6) Due to the large amount of boats on land, uncertain Spring weather and other commitments Norwalk Cove Marina cannot plan specific launch days/times during the requested launch week.
- 7) All winter work orders must be paid in full prior to a boat being launched

As always, if you have any questions regarding the services you may need on your boat, please call the Service Department for assistance!

We are looking forward to spring!

Sincerely,

The Service Crew at Norwalk Cove Marina

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## 2017 SPRING SERVICES

Owner's Name: \_\_\_\_\_ Boat Name: \_\_\_\_\_

Cell Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Key Location or Combo: \_\_\_\_\_ Launching Week: \_\_\_\_\_

**Owner's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**\*\*PLEASE INDICATE THE MONDAY, OF THE WEEK, YOU WOULD LIKE YOUR BOAT LAUNCHED!\*\***

March							April							May						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4							1		1	2	3	4	5	6
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
							30													

Rigging Labor Rate: \$106.00/Hr – All Other Labor Rates: \$102.00/Hr.

**ALL PRICES ARE FOR LABOR ONLY, UNLESS OTHERWISE NOTED.**

Materials, Tax, and 1.5% Environmental Fees are additional charges.

Systems must be in operating order or additional charges may apply.

Gas/Solvent/Antifreeze Disposal \$12.00/gallon

**Launch Only (No Services Required)**

### MECHANICAL: (Materials Additional)

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Commission Engine(s)   | <input type="checkbox"/> <b>Single: \$110.00</b> | <input type="checkbox"/> <b>Twin: \$220.00</b> |
| <input type="checkbox"/> Commission Generator   |  | <b>Time and Materials</b>                      |
| <input type="checkbox"/> Commission all Water Systems   |  | <b>Time and Materials</b>                      |
| (Items techs will commission: A/C units, Icemakers, Head/Waste Systems, Hot Water, Fish Wells, Salt Water Washdowns, Baitwells, Dockside Hookups, Water Makers, etc.) |  |  |
| <input type="checkbox"/> Safety Check (Bilge Pump, Blowers, Horn, Navigation Lights, CO Monitors)   |  | <b>Time and Materials</b>                      |
| <input type="checkbox"/> Replace Zincs (Rudder, Shaft, Hull, Trim Tabs, etc.)   |  | <b>Time and Materials</b>                      |
| <input type="checkbox"/> Sterndrive Zincs and Gear Lube Change (Pre-Launch)   |  | <b>Time and Materials</b>                      |
| <input type="checkbox"/> Test Batteries and Charging System   |  | <b>Time and Materials</b>                      |
| <input type="checkbox"/> Service and Lube Steering System   |  | <b>Time and Materials</b>                      |
| <input type="checkbox"/> Service Engine Mounted Seawater Pump Impeller  |  | <b>Time and Materials</b>                      |
| <input type="checkbox"/> Diagnostic Computer Scan – Check for Faults/Codes  |  | <b>Time and Materials</b>                      |

### OUTBOARD ENGINE COMMISSIONING & PLANNED MAINT: (Materials Additional)

- |   |                           |
|---|---------------------------|
| <input type="checkbox"/> Outboard Engine Planned Maintenance (Pre-Launch)                               | <b>Time and Materials</b> |
| <input type="checkbox"/> Cooling System Service (Impellers, Thermostats and Poppet Valves) (Pre-Launch) | <b>Time and Materials</b> |
| <input type="checkbox"/> Outboard Engine Commissioning (Post-Launch)                                    | <b>\$110.00/Engine</b>    |
| <input type="checkbox"/> Change Spark Plugs Wires   | <b>Time and Materials</b> |
| <input type="checkbox"/> Install Outboard up to 15HP (No Charge if Stored/Serviced at NCM Over Winter)  | <b>Time and Materials</b> |

**\*\*Please See Additional Services on Reverse Side\*\***

**INBOARD/STERN DRIVE GAS ENGINE & TUNE UPS: (Materials Additional)**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Tune 4 Cylinder Engine(s) and Commission | <input type="checkbox"/> Single: \$210.00 | <input type="checkbox"/> Twin: \$415.00 |
| <input type="checkbox"/> Tune 6 Cylinder Engine(s) and Commission | <input type="checkbox"/> Single: \$240.00 | <input type="checkbox"/> Twin: \$475.00 |
| <input type="checkbox"/> Tune 8 Cylinder Engine(s) and Commission | <input type="checkbox"/> Single: \$260.00 | <input type="checkbox"/> Twin: \$520.00 |
| <input type="checkbox"/> Change Spark Plug Wires                  |   | Time and Materials                      |

**BOTTOM PAINTING SERVICES: (Materials Additional)**

- |  |                       |
|--|-----------------------|
| <input type="checkbox"/> Paint Bottom – One Coat                 | \$14.00/ft            |
| <input type="checkbox"/> Paint Bottom – Two Coats                | \$25.00/ft            |
| <input type="checkbox"/> Antifoul with PropSpeed                 | Time and Materials    |
| <input type="checkbox"/> Antifoul Sterndrive and Transom Bracket | Time and Materials    |
| <input type="checkbox"/> Spray Finish Antifouling                | Time and Materials    |
| <input type="checkbox"/> Awlgrip or Gelcoat Repairs              | Please Call for Quote |

**SHRINKWRAP REMOVAL: (Materials Additional)**

- |  |                    |
|--|--------------------|
| <input type="checkbox"/> Remove Shrinkwrap/Frame and Recycle               | \$3.50/ft          |
| <input type="checkbox"/> Install Canvas/Frame, Eisenglass or Mooring Cover | Time and Materials |

**WASH, WAX &DETAIL SERVICES: (Materials Additional)**

- |   |                        |
|---|------------------------|
| <input type="checkbox"/> Wash and Wax – Rubrail Down (Pre-Launch)           | \$12.00/ft             |
| <input type="checkbox"/> Wash and Wax – Rubrail Up (Post-Launch)            |                        |
| o Up to 30’ Power + ALL Sailboats   | \$18.00/ft + Materials |
| o 31’-43’ Power   | \$21.00/ft + Materials |
| o 44’-55’ Power   | \$24.00/ft + Materials |
| <input type="checkbox"/> Varnish Work (Light Sanding/Recoat Touch-Up, etc.) | Call for Estimate      |
| <input type="checkbox"/> Wash Boat – Topsides, Cockpit and Hull (In Water)  | \$6.50/ft              |
| <input type="checkbox"/> Clean/Detail Engine Room and Bilge                 | Time and Materials     |
| <input type="checkbox"/> Polish Stainless Steel                             | Time and Materials     |

**RIGGING SERVICES: (Materials Additional)**

- |  |                          |
|--|--------------------------|
| <input type="checkbox"/> Prepare to Step Mast  | Time and Materials       |
| <input type="checkbox"/> Step Mast   | \$16.50/Ft (Boat Length) |
| <input type="checkbox"/> Dockside Tune   | Time and Materials       |
| <input type="checkbox"/> Install Sails/Bend on Sails (Please specify sail location)        | Time and Materials       |
| o Sail Location : _____  |                          |
| <input type="checkbox"/> Service Roller Furler(s)  | Time and Materials       |
| <input type="checkbox"/> Clean and Lube Turnbuckles  | Time and Materials       |
| <input type="checkbox"/> Clean and Lube Winches  | Time and Materials       |
| <input type="checkbox"/> Wash and Wax Mast (Spreaders, Boom, etc) (Mast Must be Unstepped) | \$3.50/ft (Boat Length)  |
| <input type="checkbox"/> Mast Survey (Mast can be Stepped or Unstepped)                    | Time and Materials       |

**Additional Work/Requests:(i.e. gelcoat repairs, system upgrades, engine work, misc rigging repairs, etc.)**

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**When a vessel is launched, and does not have a 2017 summer slip with the marina, the boat will be allowed free dock space until the weekend, or three days after launch/commissioning; whichever is greater. Thereafter the transient rate of \$3.50/ft per day will be charged.**

**Please have all keys, lines, fenders and power cords available for launching.**

# NORWALK COVE MARINA, INC

48 Calf Pasture Beach Road  
East Norwalk, CT 06855  
Service Department  
Phone: (203) 838-3681/Fax: (203) 838-6810

## ATTENTION!!!!

A credit card is needed to secure any work requested.

Norwalk Cove Marina, Inc will not process any work orders without one!

I am authorizing Norwalk Cove Marina, Inc to charge my card as necessary for work I have requested. I am aware I will be responsible for the charge posted to my credit card.

Print Name: \_\_\_\_\_

Signed: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Credit Card Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Credit Card Type (MC, Visa, American Express): \_\_\_\_\_

Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

**The form cannot be accepted without all information being provided.**